

MEETING AGENDA
JOINT EXTRATERRITORIAL ZONING COMMITTEE
Thursday, November 20, 2025
at 4:30 p.m. Virtual & In-
person
30 E. Eau Claire Street Rice Lake, WI 54868

In-Person / Virtual Attendance: Attendance can be in-person or virtual, for which the connection information is provided below:

Via internet: Copy and paste into an internet browser this web address:

<https://zoom.us/j/96159485695?pwd=ZjkwRVRtQWJDdVU1NUttTDVvMmo2UT09>

Via telephone: Call 312 626 6799. Enter Meeting ID, 961 5948 5695 and Password: 666102

- 1. Call Meeting to Order – roll call.**
- 2. Disclosure of conflict of interest by members regarding any item on the agenda.**
- 3. Public Appearances.**
- 4. Minutes:** Approval of April 25, 2024, Joint Extraterritorial Zoning Committee meeting minutes.
- 5. Proposed Zoning Change:** Parcel 038-1900-17-010; **Owner:** Kelly Hoeft: Rezone parcel from Agriculture (A) to General Commercial (C)
- 6. Set date for Public Hearing:** Public hearing needs to be between December 18, 2025 and January 8, 2026 so that Council can set a public hearing date of February 10, 2026 to complete this process.
- 7. Member Comments.**
- 8. Adjournment.**

Cc: Mayor, City Administrator, City Clerk Treasurer, Municipal Legal Counsel, Council Members, Utility General Manager, Community Services Dir., Plan Commissioners (7), City Hall Maintenance, Media (5), Chamber of Commerce.

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Office of the City Clerk, 30 E. Eau Claire Street, Rice Lake, WI (715) 234-7088 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above- stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Joint Extraterritorial Zoning Committee – April 25, 2024

The April 25, 2024 Joint Extraterritorial Zoning Committee meeting was held in-person & virtually at 4:30 pm in the City Hall Council/Lakeshore Rooms. Members Present: Dana Heller, Oscar Chamberlain, Dean Borofka, Don Putnam, Peter Gallagher. Also Present: Mayor Dodge, Interim City Administrator Murphy and Deputy Clerk-Treasurer Kessler. Absent: Oscar Chamberlain. Marvin Thompson. Chair Borofka called the meeting to order. Disclosure of conflict of interest by voting members regarding any item on the agenda – none.

Minutes: Approval of March 21, 2024 Joint Extraterritorial Zoning Committee meeting minutes. Motion by Heller, second by Gallagher to approval the March 21, 2024, Joint Extraterritorial Zoning Committee meeting minutes.

Voting for: all

Voting against: none

Motion Carried

Public Hearing: A rezoning request has been made to rezone 1912 18th Avenue and 1813 19th Street also described as: parcel #038-3200-27-000, Parts of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 32 Town of Rice Lake to separate out the building sites into smaller lots and sell separate from the farmland and change the zoning from Agricultural (A) to Estate Residential (RE). Owner: Brent L and Kim B Barta. Agent: Matt Shilts, Shilts Land Surveying. Rezone parcels to be created by CSM from Agricultural (A) to Estate Residential (RE).

Citizens for: none

Citizens against: none

Committee action: Motion by Chamberlain, second by Gallagher, to approve the rezoning.

Voting for: all

Voting against: none

Motion Carried

Adjourn: Motion by Heller, second by Chamberlain, to adjourn.

Voting for: all

Voting against: none

Motion Carried

Julie A. Kessler, City Deputy Clerk-Treasurer

MEETING AGENDA
JOINT MEETING OF THE
PLAN COMMISSION and JOINT EXTRATERRITORIAL ZONING COMMITTEE
Thursday, November 20, 2025 at
5:00 p.m. Virtual & In-person
30 E. Eau Claire Street Rice Lake, WI 54868

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- 1. Call Meeting to Order – roll call**
- 2. Disclosure of conflict of interest by members regarding any item on the agenda**
- 3. Public Appearances**
- 4. Proposed Zoning Change:** Parcel 038-1900-17-010; **Owner:** Kelly Hoeft: Rezone parcel from Agriculture (A) to General Commercial (C)
- 5. Member Comments**
- 6. Adjournment**

Cc: Mayor, City Administrator, City Clerk Treasurer, Municipal Legal Counsel, Council Members, Utility General Manager, Community Services Dir., Plan Commissioners (7), City Hall Maintenance, Media (5), Chamber of Commerce.

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**Process for Rezoning
of a Parcel Located in the
City of Rice Lake Extraterritorial Zoning District**

- #1 (1st month) - Regular Plan Commission Meeting Date @ 4:30 p.m.:** The *Joint Extraterritorial Zoning Committee* (the *Committee*) considers the application for rezoning.

- #2 (1st month) - Regular Plan Commission Meeting Date @ 5:00 p.m.:** The *Committee* and the *Plan Commission* discuss the *Committee's* recommendations regarding the application. The *Committee* then approves a version of its recommendation which will be subject to a public hearing.

- #3 (2nd month) - Two times during the three-week period following #1:** The Clerk's Office publishes a notice of the *Committee's* public hearing to be held on the regular Plan Commission meeting date of that month at 4:30 p.m.

- #4 (2nd month) - Regular Plan Commission Meeting Date @ 4:30 p.m.:** The *Committee* holds a public hearing and then makes its recommendations regarding the proposed rezoning(s) to the Common Council. **If the *Committee* does not recommend approval, the process ends.**

- #5 (3rd month) - 1st Regular Meeting of the Council following the *Committee's* recommendation:** As a part of the *consent* agenda, the Council sets the second meeting of the following month as the date for holding its public hearing on the proposed rezoning(s).

- #6 (3rd month) - Two times during the three-week period following #5:** The Clerk's Office publishes a notice of the *Committee's* public hearing to be held as a part of its regular meeting.

- #7 (4th month) - 1st regular meeting of the month,** the Council holds a public hearing and considers adoption of the necessary ordinances to adopt the rezoning(s).

**City of Rice Lake
Plan Commission Application**



OWNER: Kelly Hoeft AGENT: _____

ADDRESS: 725 Burr Oak Pl, Rice Lake WI ADDRESS: _____
54868

PHONE: 608-628-2974 PHONE: _____

EMAIL: kahoelt@gmail.com EMAIL: _____

APPLICATION FOR: (Check all that apply)

- Conditional Use Permit \$150
- Home Occupations \$100
- Zoning Change \$150
- Building, Site and Operational Plan Approval \$150
- Preliminary CSM Approval \$50
- Final CSM Approval \$50
- Preliminary Plat Review \$50
- Final Plat Review \$50

LOCATION/ADDRESS OF PROPERTY: Parcel # 038-1900-17-010

LEGAL DESCRIPTION OF PROPERTY: Plat 5-5 PRT NE-NW shown as lot 2 CSM
40/183 # 6103 DOC 812571

LOT SIZE: 220' x 989' (5 Acres) PRESENT ZONING: Ag. 1

GENERAL EXPLANATION: Conform to surrounding commercial entities to north and
east, wanting to build a shed for personal/possible commercial use.

I am familiar with Section _____ of the Rice Lake City Code on the regulations covering this permit application, and believe this application meets said requirements of this ordinance.

yes

- Site Plan Attached
- Submit PDF copies of all plans submitted with your application

Kelly Hoeft

Owner's Signature

September 18th, 2025

Date

Agent's Signature

Date



18 3/4 ST 038-1900-17-000

18-1/2 ST 038-1900-17-000

5-7
L5 C7219
038-1900-17-000
011 97

5-2
L1 C322
038-1900-17-000
011 97

19

5-6
L4 C7219
038-1900-17-020
011 97

5-5
L2 C40-185
038-1900-17-010
011 97

5-3
L1 C322
038-1900-17-000
011 97

5-1

038-1900-17-000

038-1900-17-000

057 21

278.16

220.26

220.26

018.98

203.32

220.26

220.26

220

220

038-1900-17-000

038-1900-17-000

65'

15'
Lean
Too

50'

72'

Door

Door

Driveway

Lot

