



# RICE LAKE POLICE DEPARTMENT

**Steven G. Roux**  
Chief of Police

**Tracy A. Hom**  
Captain

34 S. Wilson Ave. • Rice Lake, WI 54868

## WORTHLESS CHECK REFERRAL FORM

### INFORMATION ABOUT THE CHECK:

Name on check: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Date of check: \_\_\_\_\_ Check No.: \_\_\_\_\_

What was the check written for? \_\_\_\_\_

Was this check:

YES NO

A two party check?

A hold or post-dated check?

Written to pay past bill/charge?

Did the issuer write the check in employee's presence?

Did the employee know the issuer personally?

If not, can employee identify issuer?

Has anyone contacted the issuer about the check?

If so, Who, When, How, and What did the issuer say?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### INFORMATION ABOUT YOU

Business

Person Taking Check

Name: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Other information to help the police department locate and/or identify the issuer:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name of person completing the form

\_\_\_\_\_  
Date